

# 2022 PERSON IN CHARGE FOOD SAFETY TRAINING ONLINE SCHEDULE

## PERSON IN CHARGE TRAINING (PIC)

The Ohio Uniform Food Safety Code requires that all food facilities have a person in charge (PIC) working at all times. To be a PIC, an employee should understand food safety procedures that relate to the operation. This class will teach food safety principles necessary to be a PIC.

This training will be conducted online through WebEx. Everyone must register ahead of time and provide an email address for the person that will be taking the class. The online class link will be emailed to participants 2 days prior to the class date.

**Cost:** \$25.00 per person— certificate will be emailed to participants after the class

| Class Title  | PERSON IN CHARGE CLASS |                  |
|--------------|------------------------|------------------|
| Class Length | 3.5 hours              |                  |
| Hours        | 8:30am - 12:00pm       | 12:30pm - 4:00pm |
| January      | 11th                   | 20th             |
| February     | 22nd                   | 9th              |
| March        | 8th                    | 24th             |
| April        | 20th                   | 6th              |
| May          | 4th                    | 18th             |
| June         | 20th                   | 9th              |
| July         | 6th                    | 21st             |
| August       | 23rd                   | 10th             |
| September    | 8th                    | 20th             |
| October      | 20th                   | 5th              |
| November     | 9th                    | 22nd             |
| December     | 1st                    | 14th             |

### Online Class:

**Class will start at the time listed on the schedule. Participants must be logged into the class within 10 minutes of the start time in order to be considered present for the training.**

Certificates will be provided by email after the training has been completed.

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*Students cannot log in 10 minutes after class is scheduled to start. Anyone that logs late will be asked to reschedule the class for a later date. Students have 90 days to reschedule if needed. After 90 days, fees will be forfeited.*

| PERSON IN CHARGE FOOD SAFETY TRAINING ONLINE |               |
|--|---------------|
| Class Date                                   | Employee Name |
|  |               |
|  |               |
|  |               |
|  |               |
|  |               |

## REQUIRED INFORMATION

Facility Name (if applicable): \_\_\_\_\_

Facility Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip code: \_\_\_\_\_

Telephone Number in case of problem with the class: \_\_\_\_\_

Contact Person: if problem with the class: \_\_\_\_\_

E-mail of person taking the class: \_\_\_\_\_

## PERSON IN CHARGE ONLINE SESSION

\_\_\_\_ # Attending x **\$25.00/person** ..... \$ \_\_\_\_\_

**TOTAL PAYMENT ENCLOSED** ..... \$ \_\_\_\_\_

*\*Checks or money orders must be made payable to "Columbus City Treasurer."*

**Classes must be paid in advance. No refunds.**

**To pay online go to <https://cphsystems.org/webpay/>**

## RETURN COMPLETED REGISTRATION FORM with check or money order to:

Food Protection Workshops, Columbus Public Health, Environmental Health, 240 Parsons Ave, Columbus, OH 43215

## QUESTIONS?

**Contact:** Food Protection Program: 614-645-7005; Fax: 614-645-7155;

Email: [argilbert@columbus.gov](mailto:argilbert@columbus.gov)